

Quick Guide for joining Soproq

What you need to know and a checklist of what you need to have for joining online via the Octave portal

Who can join?

Any maker or master rights owner of a sound recording, or a music video, can become a Soproq Member, regardless of status or legal form, citizenship, or place of residence.

How to join?

You can become a Soproq Member by following 4 easy steps. Insofar as the contract is quickly returned to Soproq, registration can be completed within 1 to 2 business days following the request.

Once you have followed all the steps, you will be able to securely consult your repertoire, make new declarations, view titles in conflict, receive your payment reports, etc.

Step 1

Create your profile and password to activate your account on the [Octave](#) portal

Step 2

Complete and submit the membership form online with the option to save at any time

Step 3

Once your membership is validated, download, print, sign and upload your contract

Step 4

Once your contract has been validated, Soproq will activate the functions of your account

What information do you need to join?

- Gender
- First and Last Name
- Language
- Email
- Phone number(s)
- Postal Address
- Bank information (details)

INDIVIDUAL

- Nationality
- Date of Birth
- Social Security Number
- Fiscal Residence

COMPANY

- Nationality
- Date of creation
- Quebec Business Number (NEQ)
- Fiscal Residence

Questions? Need help?

Don't hesitate to contact us by email at info@soproq.org or by phone at (514) 842-5147, ext. 2. Member Services are open Monday to Friday, from 9 a.m. to 5 p.m.